CENTRE FOR STUDIES IN SOCIAL SCIENCES, CALCUTTA

R-1, Baishnabghata Patuli Township, Kolkata 700094

ADMISSION TO M.PHIL. IN SOCIAL SCIENCES PROGRAMME 2021-23

INFORMATION AND INSTRUCTIONS

NOTE: DETAILS ABOUT THE M.PHIL. PROGRAMME AND COURSEWORK ARE AVAILABLE IN THE
M. PHIL 2021-23 HANDBOOK

Eligibility

1. Candidates shall have a Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed). The Masters degree (or equivalent) may be in any of the social science disciplines (e.g., Economics, History, Sociology, Political Science, Cultural Studies [Literature, Film Studies, Philosophy etc.], Development Studies, Environmental Studies, Geography, Social Anthropology, Education) or from non-Social Science disciplines.

2. Candidates whose fourth semester examinations or results of the Masters degree are pending are **NOT** eligible to apply for the M. Phil programme Candidates **must have a Master's degree to be eligible for application**.

3. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC / ST / OBC(A) (non-creamy layer) / OBC(B) (non-creamy layer) / Differently abled candidates or for those who had obtained their Master's degree prior to 19 September, 1991.

Application Process

4. Application forms are available online at the CSSSC's website.

5. Applications to the M.Phil. programme must include the following:

    (a) Completed application form

    (b) Research Proposal, i.e., a summary description on the research problem in which the applicant is interested, of **not more than 1000** words. This should clearly state the research questions, indicate the kind of literature reviewed to arrive at the questions, and discuss the methodology proposed for the research.

    (c) Self-attested copies of the testimonials of the following:
    i. **Masters (1st year and 2nd year) semester mark sheets.** In case results have been declared but mark sheets have not been issued, a letter to this effect is required from the concerned authority.
    ii. Self-attested copies of the Admit Card/ Certificate of School Leaving Examination (for age verification)

    Please note: If selected for the M.Phil. programme the candidate is required to submit the following

documents:

    a. Class 10 mark sheet and pass certificate.
    b. Class 12 mark sheet and pass certificate.
    c. Graduation (1st year, 2nd year and 3rd year) semester mark sheets and degree certificate.

(d) Demand Draft of **Rs. 500/-** (or Rs. 250/- in case of candidates from reserved category payable in favour of '***Centre for Studies in Social Sciences, Calcutta'***. **Please note that the name of the city (Calcutta) is a part of the name of the Centre and MUST be included.** All candidates should write their name in BLOCK along with contact number at the back of the Demand Draft

(e) Candidates applying under SC/ST/OBC(A)/OBC(B)/PD quota must enclose self-attested copies of certificates/documents issued by a competent authority (see instructions 11 and 12 below)

Note: Incomplete forms or forms without all supporting documents may be disqualified.

5. Forms are to be **strictly sent by post or courier**:

> **To**
> **Research Cell**
> **Centre for Studies in Social Sciences, Calcutta,**
> **R-1, Baishnabghata Patuli Township,**
> **Kolkata- 700094**

6. The last date for submission of application forms is **26th March, 2021.** Applications sent by post after the notified last date will not be considered. No reviewed mark- sheet will be accepted after the last date of submission of forms.

8. **In addition to the hard-copy proposal, please note that all applicants are required to e-mail their proposals (word or pdf format) along with a title and the name of the applicant to researchcell@cssscal.org**

Enrolment

9. The maximum number of students that may be admitted to the M.Phil in Social Sciences Programme 2021-23 batch (including the number of reserved candidates) is **fifteen (15).**

10. In accordance with the reservation rules of the West Bengal state government, the break-up of the 15 seats would be as follows: **General – 07; SC – 03; ST – 01; OBC(A) – 02; OBC(B) – 01; PD - 1.**

11. In line with the rules of West Bengal state government, SC/ST/OBC candidates of states other than West Bengal are not entitled to get the benefit of reserved quota in educational institutions in West Bengal unless they can produce Domicile Certificate issued by the competent authority showing residence in West Bengal for at least ten years.

12. In case of OBC candidates, the following documents have to be submitted:
    a. A certificate from the competent authority clearly stating whether the candidate belongs to OBC(A) or OBC(B) category
    b. A certificate from a competing authority issued no earlier than **March 2020** stating that the candidate belongs to **'non-creamy layer'.**

13. **The modalities of the online *Written Entrance Test* will be available in a manual for the applicants on CSSSC's website.**

14. Candidates will be called for Interview only if they qualify the Entrance Test.

15. The provisional list of candidates eligible for the written Entrance Test will be announced on the Centre's website [www.cssscal.org]

16. Visually challenged students may arrange to have a scribe to assist them in the online Entrance Test and will be given 20 minutes extra time.

17. **The Entrance Test will consist of two essay-type questions each carrying equal weight. One question will test students' understanding of research methodology, defined broadly to include disciplinary methods and larger conceptual issues surrounding these as well as the question of interdisciplinarity/multidisciplinarity. The second question will require engagement with common social science concepts/debates, to which students will be expected to respond from the vantage point of a specific discipline. Sample question papers are available on the website.**

18. The minimum marks in the Entrance Test to qualify for Interview is 10 (out of a maximum of 20 marks) for candidates applying under general category. Candidates under reserved category will be assessed as per relevant government order.

19. The provisional list of candidates qualified for Interview will be announced on the Centre's website

20. **The modalities of the online interview will be available in a manual for the applicants on CSSSC's website.**

21. The final selection will be made on the basis of the candidate's performance in the Interview, and will be based on the strength and feasibility of the research proposal, understanding of a specific discipline, clarity of argumentation, and interest in interdisciplinarity / multidisciplinarity.

Admission
22. Provisional list of candidates selected for the M. Phil in Social Sciences Programme 2021-23 will be put up on the Centre's website.

23. Provisionally selected candidates will be required to bring the following documents at the time of admission:
    a) Two recent passport size photographs
    b) All original mark-sheets and certificates
    c) Admit Card of Madhyamik or Class X or equivalent Examination (for age verification)
    d) Migration certificate (only for those students who are not from Jadavpur University)

e) In case of employed candidates, a '**No Objection**' certificate from the appointing authority, mentioning the candidate's designation, date of appointment, scale of pay etc

24. The following fees are also to be paid at the time of admission:

   Admission Fee – Rs. 500.00
   Registration Fee – Rs. 25.00
   Library Fee – Rs. 2000.00 (refundable after 2 years)
   Semester Fee – Rs. 2000.00 for 1st semester
   Total – Rs. 4525.00

25. All admissions are provisional.

26. If a student admitted to the MPhil programme does not attend classes for two weeks immediately following admission or the start of classes (whichever is later), his/her admission would be cancelled and the next person on the relevant waiting list would be invited to join. Please note that this is in addition to the penalty for not meeting the attendance requirement given in the Handbook.

27. In case of selected candidates who have not obtained their Masters degree certificate by the time of admissions, the certificates must be submitted latest by September 30, 2021. In case of non-submission of the said document their admission is liable to be cancelled

Schedule of Application and Admission Process

28. The provisional schedule of the application, selection, and admission process is as follows. If any changes are made in this due to unavoidable circumstances, this will be announced on the Centre's website.

   - Last Date for receiving online application forms: **Friday, 26th March, 2021.**
   - Provisional list of candidates eligible for Entrance Test: **Monday, 12th April, 2021.**
   - Entrance Test: **Friday**, **16th April, 2021** (11 am -12 pm).
   - Provisional list of candidates to be called for Interview: **Wednesday 28th/Thursday 29th April, 2021** (by 5 pm).
   - Interview: **Tuesday 4th, Wednesday 5th, and Thursday 6th May, 2021.**
   - Provisional list of selected and wait listed candidates: **Wednesday, 12th May, 2021.**
   - Admission: **Thursday, May 20th, 2021 (first list)**
           21st May 2021 (wait-listed candidates, depending on seat availability).
   - First day of session (Orientation): **Monday 24th May, 2021.**
   - First day of classes: **Monday 31st May, 2021.**

29. Time and modalities of the (a) Online Entrance Test (b) Online Interview will be announced on the Centre's website.

Date: 02.03.2021   Registrar