

CENTRE FOR STUDIES IN SOCIAL SCIENCES, CALCUTTA
R-1, Baishnabghata Patuli Township, Kolkata 700094

ADMISSION TO THE PH.D. PROGRAMME 2017
(Ph.D. Programme is affiliated to Jadavpur University, Kolkata)

INFORMATION AND INSTRUCTIONS

Applications are invited for admission to the Ph.D. Programme of the Centre for Studies in Social Sciences, Calcutta, in the following subjects:

Political Science (restricted to the sub-fields: ‘West Bengal Politics’; ‘Political Ideologies’; ‘Indian Politics of Development’),
Economics (restricted to the sub-fields ‘Public Finance’; ‘Taxation’; ‘Demography, Finance and Growth’; and ‘Credit Markets and Industrial Organization’) and
Cultural Studies (restricted to the sub-fields ‘Philosophy of the Graphic’; and ‘Body and Materiality’.)

Please note that applications with research proposals that fall outside the disciplines and sub-fields mentioned above will stand cancelled. The CSSSC’s decision in this regard will be final.

The Ph.D Programme is affiliated to Jadavpur University, Kolkata. For selection the Reservation Policy of the Government of West Bengal will be applicable.

A maximum of **10 (ten)** candidates will be admitted to the Ph.D. Programme of 2017.

ELIGIBILITY

1. Eligible candidates shall have a Master's degree or a professional degree declared equivalent to the Master’s degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed). The Masters degree (or equivalent) may be in any of the social science disciplines or from non-Social Science disciplines.
2. Candidates whose fourth-semester examinations or results of the Master’s degree are pending are also eligible to apply. However, if selected, their final admission will be contingent on Clause 1 above (see also below 2(c/iv) under “Application process”).
3. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, will be allowed for those belonging to SC/ST/OBC(A) (non-creamy layer) /OBC(B) (non-creamy layer)/Differently abled candidates or for those who had obtained their Master's degree prior to 19 September, 1991.

REQUIRED DOCUMENTATION

1. Application forms can be downloaded from CSSSC's website or collected from the M. Phil.- PhD Office at the Centre's Baishnabghata Patuli campus on weekdays from 11 am – 1 pm and 3 pm – 5 pm until **26th May, 2017**.
2. Applications must include the following:
 - a. Completed application form
 - b. Research Proposal. This should contain a brief description, in **not more than 1000 words**, of the applicant's central research problem. The proposal should include a discussion of relevant research questions, a critical review of the existing literature relevant to the applicant's general research area and specific research problem, and an explanation of the chosen methodology for the research project.
 - c. Self-attested copies of the testimonials of all the following examinations passed:
 - i. Class 10 mark sheet and pass certificate
 - ii. Class 12 mark sheet and pass certificate
 - iii. Graduation (1st year, 2nd year and 3rd year) semester mark sheets and degree certificate
 - iv. Masters (1st year and 2nd year) semester mark sheets and degree certificate if available. In case the final examination is not completed or results are pending, mark sheets up to 1st year or 3rd semester are required. In case results have been declared but mark sheets have not been issued, a letter to this effect is required from the concerned authority. Those appearing for / awaiting results of any supplementary or back examinations should supply proof of the same.
 - v. Self-attested copies of the Admit Card/ Certificate of School Leaving Examination (for age verification)
 - d. Candidates applying under SC/ST/OBC(A)/OBC(B)/PD must enclose self-attested copies of certificates/documents issued by a competent authority. (Also see 3 under "Enrolment" below)
 - e. A demand draft of **Rs. 500/-** (non-refundable) payable in Kolkata in favour of '**Centre for Studies in Social Sciences, Calcutta**'. **Please note that the name of the city (Calcutta) is a part of the name of the Centre and MUST be included.** All candidates should write their name in BLOCK LETTERS along with contact number at the back of the Demand Draft.
3. The completed application form with all supporting documentation is to be submitted in the M.Phil-Ph. D Office of the CSSSC between 10.30am-1.30 pm, and 3.00-5.30 pm on all working days (except Saturdays and Sundays). Completed applications may also be sent by post or courier to the following address:

M.Phil-Ph.D Office
Centre for Studies in Social Sciences, Calcutta
R-1, Baishnabghata Patuli Township, Kolkata – 700 094

NOTE: In addition to the hard-copy application, all applicants are required to send their research proposals, with a title and the applicant's name clearly mentioned, in .doc or .pdf format by email to kavitabhowal@gmail.com.

4. The last date for submitting completed applications, including self attested copies of all mark sheets/graded cards, pass certificates and degrees certificates etc is **26th May 2017**. **Incomplete applications, or those received after the last date will not be considered.**

ADMISSION PROCESS

5. Eligible candidates will have to appear for (a) a written entrance test of one-hour duration and will be called for (b) an interview only if they qualify in the written entrance test. Candidates who have already passed M.Phil. **(two-year)** /NET /SET /RTP need not appear for the written entrance test but will have to appear for the interview.

NOTE: Applicants to the Ph. D in Economics will be allowed exemption for the written entrance test only if:

- a. they have the degree of M.Phil in Economics.
 - b. they have qualified the NET / SET / JRF in Economics.
6. The minimum marks in the written entrance test, in order to qualify for the interview is 10 (out of a maximum of 20 marks, for candidates applying under general category. Applicants under reserved category will be assessed as per relevant government order.
 7. The written entrance test will consist of two essay-type questions, each carrying equal weight. One question will test students' understanding of research methodology. The second question will be subject-specific. Sample question papers are available on the Centre's website.

NOTE: For applicants to the Ph.D in Economics, both questions will be subject-specific, with an emphasis on mathematical economics.

8. The final selection will be made on the basis of the candidate's performance in the interview, and will be based on the feasibility of the project being conducted at the CSSSC, the availability of a suitable faculty supervisor for the specific topic of the applicant's research proposal, strength of the research proposal, and applicant's awareness of the conceptual and methodological issues and debates within the concerned discipline.

9. Visually challenged students may arrange to have a scribe to assist them in the written examination or a scribe can be provided upon request (the request should be made at least a week before the exam). The scribe should bring a valid ID proof at the time of the examination.

ENROLMENT

1. The maximum number of students that may be admitted to the Ph.D. Programme 2017 batch (including the number of reserved candidates) is **10 (ten)**. In accordance with the reservation rules of the West Bengal state government, the break-up of the 10 seats would be as follows: General – 5; SC – 2; ST – 1; OBC(A) – 1; OBC(B) 1.
2. In keeping with the rules of West Bengal state government, SC/ST/OBC candidates of states other than West Bengal are not entitled to get the benefit of reserved quota in educational institutions in West Bengal unless they can produce Domicile Certificate issued by the competent authority showing residence in West Bengal for at least ten years.
3. In case of OBC candidates, the following documents have to be submitted:
 - a. A certificate from a competent authority clearly stating whether the candidate belongs to OBC(A) or OBC(B) category
 - b. A certificate from a competent authority issued no earlier than June 2016 stating that the candidate belongs to ‘non-creamy layer’

ADMISSION

1. A provisional list of candidates selected for the Ph.D. Programme 2017 will be put up on the Centre’s website and Notice Board only after the approval of the Doctorate Committee (Arts) of Jadavpur University.
2. Provisionally selected candidates will be sent a letter from the Ph.D. Cell, Faculty of Arts, Jadavpur University. The admission procedure will take place in Jadavpur University.
3. Fees: Enrollment in the Centre’s **Ph.D Programme costs Rs. 22,000**. Payment can be made in three 6-monthly installments of Rs. 8,000, 8,000 and 6,000. The payment has to be made at the Cash Counter of Jadavpur University. ***(Copy of the cash receipt has to be submitted to the Centre’s M. Phil & Ph. D. office).***
4. All admissions are provisional.

5. For all admitted scholars holding the M.Phil degree, coursework exemption will be granted only if said coursework includes a course in Research Methodology of four credits.

NOTE: For candidates admitted to the Ph.D programme in Economics, only those scholars having the M.Phil degree in Economics will be granted exemption from coursework.

SCHEDULE OF APPLICATION AND ADMISSION PROCESS

1. The provisional schedule of the application, selection, and admission process is as follows. If any changes are made in this due to unavoidable circumstances, this will be announced on the Centre's website and the Notice Board.
 - a. Last Date for receiving application forms: **May 26, 2017**
 - b. Provisional list of candidates eligible for Admission Test: **2nd June 2017**
 - c. Written Entrance Test: **June 7, 2017**
 - d. Provisional list of candidates to be called for Interview: **13th June 2017**
 - e. Interview: **19-20-21 June 2017**
 - f. Provisional list of selected and wait listed candidates: **1 July 2017**
2. Time and Venue of the (a) Admission Test (b) Interview will be announced on the Centre's website and the Notice Board.
3. Selected candidates will have to carry out research under the supervision of a member of the CSSSC faculty, and will have to register for a Ph.D degree with Jadavpur University. The CSSSC Doctoral Programme requires students to participate regularly in its academic programmes. A detailed handbook about the Ph.D programme will be issued in due course.
4. Applicants may note that the Centre has no hostel facilities.

Registrar
Centre for Studies in Social Sciences, Calcutta
R-1, Baishnabghata Patuli Township
Kolkata: 700094

Date: 15 May 2017