

Centre for Studies in Social Sciences, Calcutta

Advertisement for the post of Project Assistant – JBMRC Library (One Position)

CSSSC intends to engage one **Project Assistant** for **JBMRC Library** to work on **purely contract basis** for a period of **six months**. The contract may be extended further on the basis of satisfactory performance depending upon requirements.

**** Good knowledge of Bengali language is a prerequisite.**

Remuneration: Rs. 15,000/- per month

Qualifications and Experiences:

1. Graduate in any discipline along with BLIS degree.
2. The candidate should have at least **ONE YEAR** of working experience in an academic or research library.

Desirable:

1. Good typing speed along with working knowledge of library software for data entry.
2. Working experience in LibSys and KOHA will be an added advantage.
3. Candidate with MLIS degree is preferred.
4. Preference will be given to the candidate with prior experience in handling old and rare documents.
5. Knowledge of handling special collections and scholarly materials of a library will be helpful.

Age: Preferably within 30 years as of date

Application along with self-attested photocopies of certificates/diplomas and proof of age should be sent to the **Registrar, Centre for Studies in Social Sciences, Calcutta, Kolkata – 700094** on or before **23rd July 2018**.